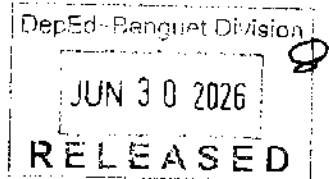




Republic of the Philippines
Department of Education
Schools Division of Benguet



15 June 2026

DIVISION MEMORANDUM

NO. 245 S. 2026

**DISTRICT TRAINING ON THE PREPARATION OF SY 2026-2027 SCHOOL
IMPROVEMENT PLAN (SIP) AND ANNUAL IMPLEMENTATION PLAN (AIP)
VIS-A-VIS THE QUALITY BASIC EDUCATION DEVELOPMENT
PLAN (QBEDP) TEMPLATE**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
All District Public Schools District Supervisor
All Elementary and Secondary School Heads
All Others Concerned

1. Relative to the implementation of the Quality Basic Education (QBEDP), this office through the Curriculum Implementation Division (CID) and the fourteen (14) district offices, shall conduct a District Training on the Preparation of S.Y. 2026-2027 School Implementation Plan (SIP) and Annual Implementation Plan (AIP), as follows:

No.	District	Schedule	Venue
1	Atok	June 23- 25, 2026	Camp 30, Caliking, Atok
2	Bakun	June 4-5, 2026	Dap-ayan Hall, Ampusongan ES
3	Bokod	June 25-26, 2026	Bokod Central School Gym
4	Buguias	June 22-23, 2026	Municipal Socio-Cultural Bldg., Loo, Buguias
5	Itogon I	June 24- 25, 2026	Trazon NHS, Binga NHS, and Tinongdan Itogon
6	Itogon II	June 24-26, 2026	S&D Beach Resort, San Fabian, Pangasinan
7	Kabayan	June 25-26, 2026	Mt. Pulag, Baban's Home Stay
8	Kapangan	June 9-10 2026	Fongwan Hall Bldg., Lomon, Paykek, Kapangan
9	Kibungan	June 16-17, 2026	Kibungan NHS Library
10	La Trinidad	June 22-23, 2026	Dap-ayan Restaurant, La Trinidad

11	Mankayan	June 17-18, 2026	Mankayan NHS Library, Poblacion, Mankayan
12	Sablan	June 25-26, 2026	Sablan Central School
13	Tuba	June 22-23, 2026	Gavino Palaoag ES
14	Tublay	June 19 and 26, 2026	Tublay District Office

2. The activity aims to establish a standardized and coherent framework for school-level planning.
3. Participants per district shall include the PSDS, Elementary and Secondary School Heads, Administrative Officers, Administrative Assistants II/III, Project Development Officers, and Nurses.
4. Participants shall bring with them laptops, extension cords, portable internet devices and copies of the following school data:
 - 5.1. School Form 1 for Elementary - Grade 1 SY 2020-2021 and Grade 6 SY 2025-2026 for Completion Rate Data
 - 5.2. School Form 1 for High School - Grade 7 SY 2020-2021 and Grade 12 SY 2025-2026 (for schools with SHS) / Grade 10 SY 2025-2026 (for schools with JHS only) for Completion Rate Data
 - 5.3. Dropout Rate and Failure Rate
 - 5.4. Downloaded Assessment Data from: <https://bit.ly/sdobengAssessment>
 - 5.5. Other pertinent information.
5. Travel expenses shall be charged against School Maintenance and Other Operating Expenses (MOOE) and other available local funds, subject to the usual accounting, auditing, and budgeting rules and regulations.
6. This Memorandum shall also serve as Authority to Travel of the participants.
7. For the information, immediate dissemination and participation of all concerned.



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CARMEL F. MERIS
OIC-Schools Division Superintendent

CID/AMD